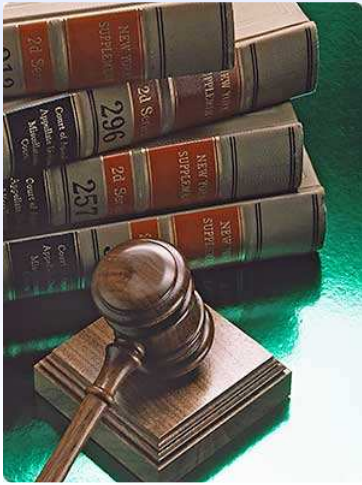


# Legal English Training for Lawyers, Legal Assistants and Paralegals

London, May 10-14, 2010



## Mission Statement

**“Unparalleled opportunity of developing specialized language skills, i.e. using legal terminology with ease and accuracy, both orally and in writing.”**

We train people who need to communicate effectively in the international business arena.

Business people face tough challenges and it is our job to enable them to succeed by developing their language/communication skills and insight into different cultures.

Business people have very little time to spare and they value our hands-on, results-oriented, inspiring approach.

We get rapidly to the heart of what they need and this helps them progress

beyond their expectations.

## Agenda

The training focuses on a variety of legal topics including contracts, company formation, debtor-creditor relationships and intellectual property rights. Using authentic texts to present and practise legal language, the training develops the four key skills of reading, writing, listening and speaking.

Guidelines for drafting contracts clearly, simply and precisely in modern, plain English, key vocabulary and language usage for contracts, reading and understanding international contracts, background to structure of contracts, contract clauses, corporate documentation, commercial statutes, legal opinions, advising clients, writing letters and e-mails, negotiating, telephoning and giving presentations.

## Details

- Monday - Friday, from 10:00 - 16:00, total hrs: more than 40 hrs/45 mins
- Inclusive of materials and Certificate of Achievement
- Group training, up to 4 attendees

**The following training materials will be made available to all delegates.**

## Location

**Corus Hotel Hyde Park**  
Lancaster Gate, LONDON, W2 3LG, UK  
Tel: +44 (0)844 736 8601  
Fax: +44 (0)2077 248666  
<http://www.corushotels.co.uk>

## Date

**March 22-26, 2010**  
Monday - Friday, from 10 am - 4 pm

## Fee

**€ 1,980.00**

## Registration

**Business English Training Worldwide**  
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